

KIDS' TURN
JOB DESCRIPTION
WORKSHOP LEADER

Workshop leaders at Kids' Turn lead children or parent groups in order to fulfill the following Mission Statement:

Every year over one million children suffer the breakdown of their families when their parents separate or divorce. Kids' Turn helps children understand and cope with the loss, anger and fear that often accompany separation or divorce. Kids' Turn awakens parents to the need to support their children during this crisis in their lives, so that at-risk behavior by children is averted. Kids' Turn is dedicated to enhancing the lives of these children through improved communication and the knowledge they are not alone.

QUALIFICATIONS:

Teaching credential and/or MA degree in mental health discipline or equivalent experience.

Experience working with diverse communities is preferred.

Leaders must have completed a minimum of one 7-hour course or workshop on child abuse.

Federal and California fingerprint clearance required.

A qualified candidate shall become familiar with the Kids' Turn curriculum and shall be familiar with current research on the effects of divorce or separation on children.

RESPONSIBILITIES:

1. Lead one group of either adults or children through a workshop consisting of six 90-minute sessions.
2. Follow and teach educational curriculum developed by Kids' Turn.
3. Inventory supplies and materials for workshops.
4. Attend 4-hour training session for workshop leaders, preferably prior to leading first workshop.
5. Attend a half-hour debriefing following each of the six workshop sessions.
6. Follow policies established by the Kids' Turn Board of Directors.
7. Notify the Workshop Coordinator as soon as possible of the need to make any mandatory reporting of suspected child abuse. Follow through on reports as directed by the Coordinator.
8. Discuss with the Workshop Coordinator any questions he or she may have regarding the necessity of a referral of an individual or a family to an approved agency.
9. Collect program evaluation data and children's artwork from participants and give to Workshop Coordinator.

Responsible to: Coordinator and Program Director

AVAILABILITY: Workshops are held in San Francisco, Alameda, San Mateo, Marin, and Contra Costa counties. Some workshops are scheduled Saturday mornings, others on weekday evenings. Leaders need to be available for a minimum of two workshops per year.

OPTIONAL: Attendance at yearly symposium of all Coordinators and Leaders to share program ideas, make suggestions to improve the curricula, and receive on-going training.

COMPENSATION: \$420 per workshop series.

This is a contract position. The ability to operate standard office equipment and lift up to 50 pounds, as well as mobility within a community facility, is necessary. Kids' Turn is an equal opportunity employer providing reasonable accommodation to otherwise-qualified candidates.

Please send your resume and cover letter to:
Kids' Turn, 1242 Market Street, 2nd Floor, San Francisco, CA 94102-4802
Or fax/e-mail to: 415-437-0796; kidsturn1@earthlink.net